

# North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held at St Marys Church, North Creake on Thursday 10<sup>th</sup> June 2025.

Present: Councillors A. Bunkle (Chair), J Robinson, A Culshaw, S Baker and J Rocklin and L Fletcher (Clerk/RFO).

No Members of public attended the meeting

1. The Chairman welcomed all present to the meeting.
2. Apologies for Absence: Apologies were received and accepted from Cllr S Sandell and Cllr J Brettingham Smith
3. Declarations of Interest on Agenda Items: None
4. The Minutes of the meetings held on 12<sup>th</sup> June 2025 were circulated before the meeting. It was agreed that they were a correct record of the proceedings and signed by the Chairman.
5. Parishioners Questions and Statements: There were no members of the public present
6. County and Borough Councillor Reports – None received
7. Clerks report/matters arising
  - a. The clerk reported that the new website and Emails were now up and running and that the council laptop had been purchased.
  - b. Steps to slide on playing field – The clerk had received confirmation from S1 builders that their original quote was still correct and had therefore instructed them to proceed with the work
  - c. Bench on village green – The clerk reported that the bench had been order but not yet received, it has been chased and that delivery is due within next seven days.
  - d. Clerk advised that the insurers had been notified of the installation of the MUGA and that the premium for this year had been increased by £116.89 to cover the MUGA
8. Training – no new courses available
9. Open Spaces
  - a. SAM2 signs – No data to report, Speeding – in March 6 speeding offences were recorded by the mobile speed camera, none in April and 4 in May
  - b. Play Area visual inspection – No issues to report
  - c. Land at Shammer – Cllr Culshaw reported that he had chased NWT regarding the pond visit but had not yet received a reply
  - d. Bench on millennium green – It was agreed to replace the current seat with a wooden one, Cllr Rocklin to organise purchase and installation
  - e. Bench on Village Green – The base has been installed and the bench will be installed as soon as it is received (see item 7c)
  - f. It was agreed unanimously to formally thanks Karl and Adam Fryett for their work on the willow tree

10. Biodiversity – timings for the work to sow the verge with wildflowers were confirmed
11. Footway lighting – No issues reported
12. Finance
  - a. Late payments – None
  - b. The following payments were agreed:
    - Scribe, Accounts software £31.20
    - Clear Insurance - £116.89
    - Clerks wages £265.72
    - Currys Business £358.99 council laptop, to be refunded to clerk
  - c. Finance received:
    - Interest £125.72
  - d. June bank reconciliation was approved
  - e. It was agreed to that following the VAT refund and completion of the MUGA project that £15000 be transferred to the savings account
13. Council Website and IT – Clerk reported that the website and Emails were now working, however there is still an issue regarding the old hosting company releasing the old domain to the new hosting company. Clerk reported that it is now much easier to update documents and to administer the new website
14. Correspondence
  - a. Email received thanking the council for the work carried out on the willow tree on the village green
15. Highways – There were no issues reported to the clerk prior to the meeting
16. Planning – There were no new applications received or decisions made

Date of next meeting 11<sup>th</sup> September 2025 at 6.30

Meeting closed: 7:01 pm

.....Chairman  
.....Dated

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