

North Creake Parish Council

Minutes of the Parish Council meeting of North Creake held at The Village Hall, North Creake on Thursday 15th May 2024 immediately after the completion of Annual Parish Meeting. Meeting started at 6.45pm

Present: Councillors A. Bunkle (Chair), J Robinson, A Culshaw, S Baker and J Rocklin and L Fletcher (Clerk/RFO).

One member of public attended the meeting

1. The Chairman welcomed all present to the meeting.
2. Apologies for Absence: Apologies were received and accepted from Cllr S Sandell and Cllr J Brettingham-Smith
3. Declarations of Interest on Agenda Items: Cllr J Rocklin declared an interest in item 9e and Cllr S Baker declared an interest in item 7a
4. The Minutes of the meetings held on 10th April 2025 were circulated before the meeting. It was agreed that they were a correct record of the proceedings and signed by the Chairman.

5. Parishioners Questions and Statements:

A parishioner requested an update regarding the willow tree on the village green, the Chair advised that there were no updates from the contractor, it was agreed for Cllr Robinson and Cllr Bunkle to ask the contractor when the work will be done

6. County and Borough Councillor Reports – Reports were received and noted from Cllr A. Jamieson (NCC) and Cllr C. Morely

7. Clerks report/matters arising

- a. The Clerk advised councillors of the quotes received for the installation of the picnic bench and the removal of the steps leading up to the slide it was agreed unanimously to award the picnic bench installation to S1 Builders. Cllr S Baker left the meeting, the council agreed unanimously to award the removal of the steps to G. Tooth. Cllr S Baker returned to the meeting.
- b. Bench on Millenium Green – The Clerk advised that he had spoken to NWMS, they have been delayed due to illness but will visit the site asap and provide a quote.
- c. Playing field car park – work on design has started
- d. SAM2 signs – Locks have been cut, Clerk to liase with Cllr Culshaw to organise dropping off signs so he can 'reset' them ready for them to put back out. Clerk to purchase replacement combination locks
- e. Council IT – Working party met, Clerk is pursuing quotes for a .gov.uk website and email addresses for councillors
- f. Letter regarding the Camper Van parked on Dunns Lane was agreed, Clerk to send to resident concerned

8. Training – no new courses available

9. Open Spaces

- a. SAM2 signs – see item 7d. Speeding offences, latest data available is for February 2025 when 8 offences were recorded in the village

- b. Play area visual inspection – No issue to raise.
 - c. MUGA – The Clerk reported that the line marking had now been done and the MUGA is now complete. It was agreed for the Clerk write an article for the Creake News as well as publishing a post on facebook. Clerk to contact the local primary school to let them know it now available for them to use at no charge should they wish to book it (other groups may be charged as per the MUGA policy previously agreed) Clerk to inform Insurers.
 - d. Land at Shammer – Cllr Culshaw advised that there is evidence of a Barn Owl regularly using the site along with other wildlife. Hemlock remains an issue & Cllr J Robinson will spray accordingly.
 - e. Cllr J Rocklin left the meeting. The Council received a request to put a temporary sign on the Millennium green when they are running an open studio as visitors have been having trouble finding them. This was agreed unanimously. Cllr J Rocklin returned to the meeting.
10. Footway lighting – No issues reported
11. Finance
- a. Late payments – None
 - b. The following payments were agreed:
 - Acorn Pest Control - £225
 - TTSR - £1020.58
 - Norfolk ALC - £153.90
 - Cozens - £36
 - Caloo - £5328
 - Scribe, Accounts software £31.20
 - Clerks wages £265.72
 - c. Finance received from KLWNBC £9403.50 (precept) and £103,395.00 (CIL grant for MUGA)
 - d. April bank reconciliation was approved
 - e. The 2024/2025 end of year account statement was approved
12. AGAR – item carried forward as requires Internal Audit prior to agreeing the AGAR
13. Correspondence – The Clerk advised that an email from NCC had been received inviting attendance to a on-line meeting regarding the Local Government Review – Clerk to attend if possible
14. Highways – No further matters (see item 7F)
15. Planning – No new application or decisions made.

Date of next meeting 12th June 2025 at 6.30

Meeting closed: 7:31 pm

.....Chairman
.....Dated

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